

**Monitoring, Evaluation and Learning (MEL) Volunteer  
(Volunteer Position: Berlin, Germany, 16 Hours/Week)**

We are looking for an enthusiastic individual with a passion for nonprofit work and interest in skateboarding or action sports, to join our international program team for a six-month volunteer position. The successful candidate will be given the opportunity to gain valuable experience in the growing area of monitoring, evaluation and learning in the sport for development sector. You will also gain insight into the workings of the first international NGO to combine skateboarding and education activities for youth empowerment.

You will work closely with Skateistan's MEL Manager at our international head office in Berlin, Germany. You'll be the lead on supporting the research and documentation of evidence in our priority impact areas including youth development, education, gender equality, disability inclusion and wellness, and help ensure all communication is streamlined with the development and communications teams. There is also the opportunity to get creative with the team, assisting with the process of new monitoring, evaluation and learning activities. Enthusiasm is key as it's a big year for Skateistan in 2018!

This is a volunteer position of 16 hours per week, for 6 months. This uncompensated position provides office perks, flexible hours and hands-on experience.

***Position Core Responsibilities:***

- Assisting in the documentation of Skateistan's Monitoring, Evaluation and Learning activities
- Helping to organize and maximize the use of data-based evidence from Skate Schools around the world
- Social science research
- Assisting the MEL Manager with other tasks as needed

***Essential Skills and Qualifications:***

- Berlin-based for a minimum of six months
- Able to commit 16 hours/week during regular office hours (Mon-Fri, 9am-5pm)
- Proficient in Excel
- Fluent in English (written/spoken)
- Highly organized and able to multitask
- Self-motivated and strong attention to detail
- Passionate about sport for development, education or skateboarding
- Experience in research or other writing and editing tasks

***Desired Skills:***

- Graduate or student of Development Studies, Impact Evaluation, Child Psychology or related degree program with a strong emphasis on research, writing and working with data
- Experience in using databases, specifically Salesforce
- Experience in administration or office environment
- Experience volunteering for a nonprofit
- German language skills are an asset

If you are interested in applying for this position, please send CV and Cover Letter to [jobs@skateistan.org](mailto:jobs@skateistan.org) with the subject MEL VOLUNTEER.

Students are welcome to apply and seek university credits through the position. **Only shortlisted candidates will be contacted.**